

## **PRIVACY NOTICE FOR ALL DATA PROCESSING ACTIVITIES**

### **SPORT ASTON - CHILDREN**

#### **Data Collection and Privacy Notice**

Aston University (“the University”) is required by law to let you know what information we collect about you about what we do with it (this is known as “data processing”). As you are acting with parental responsibility, we must provide you with information about how we use the personal data of the child in your care (referred to in this document as “the child”). This information is set out in this document. This notice may be updated at any time and you can download a pdf version of the most up to date version and our Data Protection Policy and Procedures at [www.aston.ac.uk/dataprotection](http://www.aston.ac.uk/dataprotection).

The child’s personal data will be processed in compliance with the Data Protection Act 1998, and from 25 May 2018 with the General Data Protection Regulation (GDPR).

#### **What we collect**

We collect the child’s personal details, including their name, address, date of birth and contact information.

We may collect information about their health and disability status, if we find this out while they are being registered or are using our facilities.

We may also capture photographs and videos of the child on our CCTV system while they are on our premises. These will be used for security purposes only.

#### **Rights over personal data**

Individuals have the right to know what information we hold about them and what we do with it. They also have the right to a copy of this information. If the information is wrong, we will correct it.

#### **Data transfers to other countries**

We may transfer personal data outside the European Economic Area. We will only do this where appropriate safeguards are in place to protect the personal data.

#### **How we process the child’s personal data**

The University will process the child’s personal data for the following purposes.

**Purpose 1 – To register the child as a customer at Sport Aston**

We will process the child's personal data in order to register them as a user of Sport Aston and to enable us to work with them in using the facilities. We may collect information about their health and disability status, which is classed as "Sensitive Personal Data" under the DPA, and "Special Category Data" under the GDPR.

**Legal basis for processing the child's information for Purpose 1**

We will process the child's personal data for Purpose 1 because we need to do so to provide our services to the child. We will only process data on your health and disability status for the purposes of providing our services.

**Purpose 2 – Security**

The child's safety and security is very important to the University. We will process any images of the child captured by CCTV, to ensure the safety and security of the child and their possessions, and to secure the University's campus. In certain circumstances we may also use body-worn video cameras. We take particular care when processing images of children. More information on the use of CCTV at the University can be found in our CCTV Code of Practice at <https://www2.aston.ac.uk/about/security/cctv>.

**Legal basis for processing the child's information for Purpose 2**

We will process the child's personal data for Purpose 2 on the grounds of our legitimate interest (GDPR Article 6(1)(f)).