

University of Ljubljana



Degree Programmes

This study placement is open to Aston Business Students.
Number of Places: 2

Application Process

To apply for this opportunity, please email your **CV** and **motivation letter** to internationalplacements@aston.ac.uk **Deadlines are published on [Aston Futures](#).**

Students can apply for up to three universities; please specify your order of preference in your motivation letter. You only need to send one motivation letter for your three university choices, and there is a template available on Blackboard in the overseas folder. Please include your full name and degree on your application email. Don't worry about contacting the partner university directly, as all the applications are processed by Aston's International Placements Team.

The University

[Website](#)
[Exchange](#)
[Modules](#)

The University of Ljubljana implements and promotes basic, applied and developmental research and is pursuing excellence and the highest quality as well as the highest ethical criteria in all scientific fields and art. In these areas of national identity the University of Ljubljana specifically develops and promotes Slovenian scientific and professional terminology. Based on its own, Slovenian, and foreign research, the University of Ljubljana (UL) educates critical thinking top scientists, artists and professionals qualified for leading sustainable development, taking into account the tradition of the European Enlightenment and Humanism and with regard to human rights. Special attention is dedicated to developing talents.



The UL encourages interdisciplinary and multidisciplinary study, exchanges results of achievements in science and art with other universities and scientific research institutions, thus contributing to the Slovenian and world knowledge treasury as well

contributing to the transfer of these achievements among the students and other users.

The UL cooperates with organizations from economy and service in public and private sector, with state organizations, local communities, and civil society. With this cooperation accelerates the use of own research and educational achievements and contributes to the social development. With active responses to events in the environment represents the critical conscience of the society.

[What it is like to study at University of Ljubljana](#)

Location

Time difference : GMT +1 hours

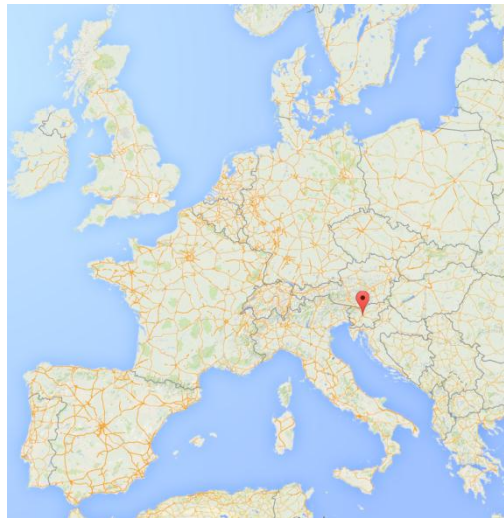
International dialling code : +00386

Faculty of Economics Ljubljana University (FELU) is a centre of excellence in South-east Europe - a bridge between the east and west, building on the ability to create and disseminate knowledge in a global society.

FELU is a Double-accredited school: EQUIS - European accreditation and AACSB - U.S. accreditation.

With approximately 300,000 inhabitants, **Ljubljana**, the capital of Slovenia, is a relatively large central European city situated between the Alps and the Adriatic Sea. It is a city of culture and a rich historical legacy which offers all the friendliness of a small town and everything that a capital city should offer. It is the political and cultural heart of the Slovenian nation and most charming in summer. The visitor's first impression of Ljubljana is that it is an exceptionally young city, as over 50,000 inhabitants are students.

The Republic of Slovenia lies at the heart of Europe where the Alps face the Pannonia plains and the Mediterranean meets the mysterious Karst. As a beautiful and picturesque country, Slovenia makes a great tourist destination. Mountains, lakes, waterfalls, forests, caves, hills, plains, rivers and the sea - you name it, you can find it all within the country's modest 20,273 km², as well as many natural and landscape parks. You can ski in the morning and surrender yourself to the luxury of the Adriatic Sea in the afternoon



Semester/key dates

Winter semester

Nomination period (partners)	March - May Nomination form
Application period (nominated students)	April - May
Course registration /Learning agreement	April - June May
Accommodation deadline	
Orientation week	Last week of September
Erasmus intensive Language course (only for Erasmus student)	Beginning of September (lasts for 3 weeks) First week of October – mid January
Classes begin	October; November
National Holidays	December – January
Christmas break	End of January – mid February (two options to pass each exam)
Examination period	

Summer semester

Nomination period (partners)	March - November Nomination form
Application period (nominated students)	September - November
Course registration /Learning agreement	September - November November
Accommodation deadline	
Orientation week	Mid February
Erasmus intensive Language course (only for Erasmus student)	End of January – mid February Mid February – beginning of June
Classes begin	April; May
National Holidays	Beginning of June – mid July (two options to pass each exam)
Examination period	

[Academic Calendar](#)

Courses Available

[List of courses with descriptions](#)

[STUDENT-NET](#)

Student – net is specially designed for students in order to make your studies easier. This portal for managing your student experience allows you to check the latest FELU news and announcements, course information, and course material for exercises and lectures, access chat rooms, register for exams, check your grades, and email your professors and fellow students) On student net you will be able to follow course`s webpage, where you can download study material, follow professor`s notes, register yourself for exam, check the grade etc. Username and password will be given to you soon after you fill in ONLINE application form (same user name and password as for course registration)

More details regarding student-net will be given to you in Workshop *“How to use Library and Student- net”*, which will be held during Orientation week.

During the winter and summer semester we will organize additional Slovene language courses at a very reasonable price. Information on that will be given to you at your arrival.

1. STEP 1: APPLICATION PROCEDURE FOR ENROLLMENT TO THE UNIVERSITY OF LJUBLJANA (UL)

Students are required first to enrol themselves to the University of Ljubljana (UL) by filling in online application form.

Living in Slovenia

- **Costs Of Living**

Accommodation Private: 150€ - 300€,

Student dormitory: 80 € - 150€

Residence permit and Health insurance <http://www.ef.uni-lj.si/living-in-ljubljana>

Study material Mostly photocopies (0,05 €/copy)

Food 100€ ; student coupon system (3€/meal)

City transportation 20€ (monthly bus ticket); up to 30€ for a used bicycle

Approximate monthly costs (in Euro) Together: from app. 400€ - 600€ per month

- **Accommodation**

Student dormitories:

Erasmus students can apply for a bed in student dormitories. They are given to students on “first come first served” basis. The rooms are double, with shared bathroom and shared kitchen. The access to internet is available in all the dormitories. The price of the room depends on the type of the apartment and size of the room. The average price per person per month in a double room is 80-90 EUR.

HOW TO APPLY: fill in the Information on Housing in [the online application](#)
[Private accommodation](#)

The Student Organization of the University of Ljubljana will help you find private accommodation after your arrival to Ljubljana. Before your departure please book yourself a hostel for the first few nights. After the arrival you can visit the International Office of the Student Organization (Kersnikova 4, office hours MON and WED: 3 pm - 6pm, TUE, THUR, FRI: 12 am – 3 pm). They will provide you with some addresses that you can visit and look for accommodation.

In case you would like to book a private accommodation before your arrival to Ljubljana, you can do that with a help of private housing agency.

All available accommodation is located within the public transportation zone.

You may check in advance the following web pages: [Link 1](#) [Link 2](#)

Next steps if you are successful

1. You will be invited for a face-to-face or phone interview with the Placements Team
2. You will be nominated by us to the partner university
3. You must complete and send us the Erasmus application form
4. Following the nomination you must in most cases, complete a registration online. At the end of the online application you will find the necessary documents to upload:
 - a. Transcript of Records (of your home university)
 - b. Learning Agreement
 - c. Language Certificate
5. Your application is completed and will be processed only after you have followed all the steps of the application system and entered all the required information.
6. After UL has received your application they will send you the Acceptance letter and information on living and studying in Ljubljana.
The International Placements Team will contact you about this.
7. Read the Study Plan (available on Blackboard from June)
8. Complete a Learning Agreement once your modules have been approved by your Placement Tutor

Visa

Please ensure that you have an up to date passport before applying to Ljubljana University, and also that you fulfil any visa requirements for entering and studying in Slovenia. For further information, please see the website of the [Slovenian Embassy](#) in London.

**Careers
+ Placements**

www.aston.ac.uk/carers

