

## **Code of Conduct**

The sports facilities provided and operated by Aston University are available for use by students and staff of the University and the external community. All users of the sports facilities are required to comply with this code of conduct and follow the instructions of facility staff at all times.

1. Customers using the Woodcock Sports Centre on Woodcock Street or the Recreation Centre on Birmingham Road (the "Facilities") must either be in possession of an individual membership card or a valid receipt indicating that they have paid the appropriate charge to use the Facilities on the day in question, or that they are a member of an organisation who are in possession of a single hire or block booking agreement to use the Facilities. Any attempt to use the Facilities without paying the appropriate charge will result in exclusion from the Facility on a permanent basis.
2. The Facilities may only be used for the activity applicable to the membership category, activity paid for, or the activity stated in the single/block booking agreement. In the event that the Facilities are used for purposes other than agreed, the Facilities Manager or representative will have the right to ask those persons to leave the Facilities. In such circumstances the activity charge or membership charge will not be refundable.
3. Staff at the Facilities are there to ensure a safe environment, compliance with Health and Safety, and to assist facility users. Facility users must at all times follow the instructions of facility staff.
4. In the event of a fire alarm, facility users should follow the instructions and directions of the facility staff, evacuate the Facilities immediately and report to the evacuation point which they are directed to.
5. All facility users are expected to treat facility staff with respect. Threatening, intimidating, violent, disorderly, prejudicial or offensive behaviour towards facility staff, or other facility users or guests will not be tolerated.
6. Users of the indoor sports facilities must ensure that no outdoor footwear is worn during activities. Non-marking trainers must be worn in all areas of the centre. No outdoor footwear must be worn in the swimming pool and sauna/steam areas. Footwear must be removed or overshoes must be worn before facility users proceed into these areas. On the synthetic football pitches at Aston University and at the outdoor recreation centre appropriate footwear must be worn at all times: No studded footwear will be allowed for participants using these facilities.
7. Any children under the age of 18 using the Facilities must be accompanied by an adult.
8. Facility users should wear appropriate dress for the activity being undertaken. In the swimming pool, sauna and steam areas costumes must be worn at all times.
9. Food or drink is not permitted to be brought into the training areas except for water/sports drinks in an appropriate plastic container.
10. All facility users are required to dispose of any rubbish prior to departure of the Facilities.
11. All hire equipment must be returned to reception at the end of the booking.
12. Any accidents at the Facilities must be reported to facility staff immediately.

13. Under no circumstances must glass bottles or breakable items be brought into the Facilities.
14. No articles of a flammable or explosive character are permitted at the Facilities.
15. No person will interfere with the fabric of the Facilities or insert nails or screws into the walls, floors, doors or any other part of the Facilities.
16. Facility users must comply with the Electricity at Work Regulations 1989. All portable electrical equipment which is brought into the Facilities should be subject to a suitable test by a competent person. It is the facility user's responsibility to ensure that suitable testing has been undertaken and that appropriate documentation is available for facility staff to inspect, at request, prior to any use of the Facility.
17. No goods of any kind may be offered for sale at the Facilities.
18. The operation of music and reproduction equipment, however amplified, may not be used at the Facilities without the prior consent of the Facilities Manager. In the event of non-compliance with this condition, facility staff will prohibit the use of the equipment.

**Sport Aston  
Aston University  
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